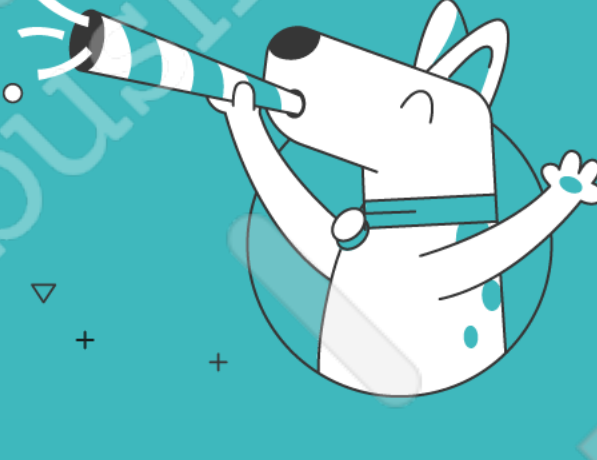


THANK YOU



## Thank you for trusting ZenBusiness with your new business

### Your Order is Now Complete

#### Your Order

	Starter Plan	BILLED ANNUALLY
	Standard Business Filing Service Includes: Name Availability Search, Standard Filing Speed, Email and Phone Support, and Online Document Access	COMPLETE
	Registered Agent Includes: Available during business hours; Able to be served with legal notices, Online legal document delivery	ACTIVE
	Operating Agreement Template Includes: Operating Agreement or Corporate Bylaw Template	AVAILABLE
	Free Accounting Consultation Includes: Accounting Needs Assessment, and Accounting FAQ Guide or Accountant Consult if approved	COMPLETE

## Business Filing Service - Filing Evidence

Evidence design varies by state and is state determined. ZenBusiness cannot change the design of official government documents



## Registered Agent

Sample shows the active product on the ZenBusiness dashboard

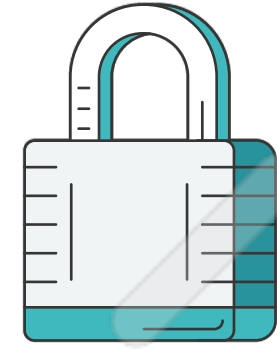
	Registered Agent Active
Registered Agent	Registered Agent Name. 213 Address Street, STE 321, Austin, TX, 78701

### Benefits of the Registered Agent service



#### Ensures Compliance

Satisfies your legal requirement to have a permanent physical office so your business stays in good standing with the state and avoids any penalties or fines.



#### Adds Protection

Many companies with store fronts use a registered agent service to ensure they don't receive any embarrassing legal or tax notices at their place of business.



#### Keeps You Organized

As your registered agent, we'll accept important legal documents and store them in your dashboard so you can view, download, or print them anytime online.

### What is a registered agent and why do I need one?

State agencies require LLCs and Corporations to appoint and maintain a Registered Agent when they form their business. The registered agent address acts as the main point of contact between your company and the Secretary of State or other official government office. It will receive service of process, correspondence, and other important legal notices.

A registered agent, by statute, must have a physical location in the same state where the business was formed. This allows the registered agent to properly receive and process legal documents (service of process) on behalf of the company. The registered agent must be available at the registered office address during all normal business hours. They must also file documents and pay filing fees to update the agent name and address with the state every time it changes.

For only \$110 per year, ZenBusiness will appoint a registered agent to meet all of these state requirements.

### Additional benefits of our Registered Agent service

Your registered agent must be:

- Available during business hours
- Able to promptly relay a legal notice
- Able to promptly relay any legal documents to the appropriate people at your business

A registered agent service meets all these requirements and responds quickly in the event of a lawsuit; helps you avoid missed deadlines, fines, and penalties for non compliance; and is there to receive any other legal documents (such as service of process) sent to your business.

## Operating Agreement Template

The document is delivered as a downloadable and editable file. Your document will vary by entity type, and structure.

### COMPANY AGREEMENT

among

[COMPANY NAME]

and

THE MEMBERS NAMED HEREIN

dated as of

[DATE]

#### TABLE OF CONTENTS

- 1 DEFINITIONS
- 2 ORGANIZATION
- 3 CAPITAL CONTRIBUTIONS; CAPITAL ACCOUNTS
- 4 MEMBERS
- 5 ALLOCATIONS
- 6 DISTRIBUTIONS
- 7 MANAGEMENT
- 8 [PREEMPTIVE RIGHTS]
- 9 TRANSFER
- 10 EXCULPATION AND INDEMNIFICATION
- 11 ACCOUNTING; TAX MATTERS
- 12 WINDING UP AND TERMINATION
- 13 MISCELLANEOUS
- Exhibit A – Definitions
- Exhibit B – Form of Joinder
- Exhibit C – Spousal Consent

## Free Accounting Consultation

Sample shows the completed product on the ZenBusiness dashboard

	Free Accounting Consultation Complete
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### What is the Free Accounting Consultation and why do I need it?

Filing your business will help get your company off the ground, but you'll also need accounting services to run and grow it. That includes tracking and paying invoices, reconciling your books, filing taxes, and more.

All ZenBusiness customers receive a free accounting and tax assessment from our accountants to determine their bookkeeping, accounting, and tax needs. Our short assessment is completed after your purchase and is followed with helpful resources and no-obligation recommendations based on factors like the size, structure, revenues, and cost structure of your business.